

# Sandoval County Board of County Commissioners

## Agenda Item Summary

AGENDA ITEM # 2-19-15.5C

### 1. REQUESTED MOTION

#### ACTION REQUESTED:

Award Bid for Detention Center Uniforms to The Gizmo Store and Authorize the County Manager to Enter into an Agreement

#### WHY ACTION IS NECESSARY (Summary):

The Detention Center provides security staff with uniforms. An ITB was advertised on January 7, 2015 with the submission deadline of January 20, 2015. Four (4) companies submitted bids. The Gizmo Store was selected as best value. Joyce Robal, Sandoval County Accountant, conducted and supervised the process.

### 2. REQUESTOR

COMMISSIONER SPONSORED: ☐ YES ☒ NO

DISTRICT: ☐ DISTRICT 1 ☐ DISTRICT 4  
☐ DISTRICT 2 ☐ DISTRICT 5  
☐ DISTRICT 3

DIRECTOR / ELECTED: Al Casamento

DIVISION: Detention

ELECTED OFFICE:

ATTACHMENTS: ☒ YES ☐ NO

### 3. MEETING DATE

February 19, 2015

### 4. AGENDA (To be completed by County Manager)

- ☐ PROCLAMATION  
☐ PRESENTATION  
☒ CONSENT  
☐ REGULAR  
☐ APPEAL

### 5. RECOMMENDATIONS

Recommend Board of County Commission approval.

### 6. FISCAL IMPACT

Agreement will not exceed \$55,000 and is currently budgeted.

### 7. RECOMMENDED APPROVAL (Initials & Date)

Department Director/Elected Official	Human Resources	Purchasing	Attorney As to Form	Finance Budget	County Manager	Other
AC 2/11/15	_____	JR 2/11/15	PFT 2/12/15	CCH 2/12/15	PPR 2/12/15	_____

### 8. COMMISSION ACTION

☐ Approved ☐ Denied ☐ Deferred ☐ Other

**SANDOVAL COUNTY**  
**Sandoval County Detention Center**  
**ITB# FY15-SCDC-01**

**PROCUREMENT AWARD SUMMARY**

**ITB Name:** Sandoval County Detention Center Uniforms

**Date Advertised:** January 7, 2015

**Submission Deadline:** January 20, 2015

**Public Bid Opening:** January 20, 2015

**In Attendance:** Joyce Roybal, Procurement Office  
Cassandra Herrera, Finance Director

**Bids Received:** Neve's Uniforms  
Gizmo Store  
Asia Unipro  
GT Distributors Inc

**Award Recommendation:**

The bid submitted by The Gizmo Store was selected as the best value for Sandoval County and is recommended to be awarded the contract for Detention Center Uniforms.

**Recommended Offeror:**

The Gizmo Store

Procurement: Joyce Roybal 2/9/15  
Joyce Roybal, Accountant/Procurement Date

Department Official: Alfred Casamento 02-09-15  
Alfred Casamento, Detention Center Director Date